



## World Association for Disaster & Emergency Medicine *Oceania Regional Chapter*

### CHAPTER CHARTER

This Charter is made this Thirteenth day of November, 2008, by and between the World Association for Disaster and Emergency Medicine (“WADEM”) and the Oceania Regional Chapter of the World Association for Disaster and Emergency Medicine (“Chapter”).

***The PURPOSE of this Charter is to document the relationships between WADEM and the Chapter. This Charter should be read in association with the Chapter By-Laws, which outlines the Governance and Rules for the operation of the Chapter.***

**WHEREAS**, the WADEM wishes to grant to the Chapter a Charter pursuant to which WADEM and the Chapter shall become affiliated;

**WHEREAS**, WADEM and the Chapter wish to set forth their mutual understandings and agreements pertaining to the grant of the Charter and the mutual rights and responsibilities created thereby.

**NOW, THEREFORE**, in consideration of the foregoing and of other mutual promises and agreements hereinafter set forth, WADEM and the Chapter agree as follows:-

1. **Rights and Chapter:** The Chapter shall have the right to utilise the name of WADEM in the name of the Chapter, to acknowledge its affiliation with WADEM, and to receive all other benefits bestowed by WADEM upon its affiliated Chapters.
2. **Relationship:** WADEM and the Chapter are not and shall not be considered joint ventures, partners, legal representatives, or agents of each other. At no time shall either Party act or represent itself to be acting in any of these capacities. Neither WADEM nor the Chapter shall have the right or power to bind or obligate the other Party in any manner and shall not make, or represent that it has the power to make any contract, agreement, representation, warranty or obligation, express or implied, on behalf of the other Party. Neither WADEM nor the Chapter shall be liable for any act, error, omission, debt, or other liability or obligation of the other Party.
3. **Bylaws:** The Chapter shall abide by and promote the purposes and objectives of WADEM as set forth in the most current version of the WADEM Bylaws. The Chapter may adopt its own Bylaws for its operations provided that these Bylaws are not contrary to or inconsistent with the WADEM Bylaws or this Charter. The Chapter shall submit all Bylaw amendments to WADEM for WADEM’s approval to ensure compliance with this paragraph.
4. **National and Regional Legislation:** The Chapter will be responsible for ensuring that it complies with all the applicable laws and regulations within its area of operation.

5. **Membership:** The Chapter shall admit only those members who also are members of WADEM. Members must join WADEM in order to become members of the Chapter.
6. **Dues:** The Chapter may set and impose Chapter dues on its members.
7. **Annual Report:** The Chapter is required to submit an Annual Report to the WADEM Board no later than the last day in February of each year reporting on the previous calendar year's activities. Annual Reports should include:
  - a. A listing of outgoing and newly elected Chapter Officers and Committee Chairs;
  - b. A summary of the past year's activities, including number of regular meetings, topics, and any special events such as seminars or education and training participation.
  - c. A roster of current members, the Chapter mailing list, and attendance lists for meetings and events; and
  - d. A balance sheet as of December 31<sup>st</sup> of the previous year, showing the current assets and liabilities of the Chapter and fund balance.
8. **Bank Account:** The Chapter shall establish and maintain its own bank account(s) and shall obtain an Australian Business Number (ABN).
9. **Logo Use:** The Chapter's use of the WADEM logo, the name "World Association for Disaster and Emergency Medicine", and the WADEM acronym must always include the Chapter's name so as not to confuse communications from WADEM with those of the Chapter.
10. **Format of Chapter Name:** The distinction between the Chapter and WADEM, especially in communication with the general public, must be maintained. Communication by the Chapter and Chapter Officers or members, in correspondence, advertising, or other promotional material, must always identify the Chapter by name. Example:

**WADEM Chapter:**

World Association for Disaster and Emergency Medicine  
Oceania Regional Chapter

OR

WADEM Oceania Regional Chapter

OR

Oceania Regional Chapter  
World Association for Disaster and Emergency Medicine

OR

John Doe  
President, Oceania Regional Chapter  
World Association for Disaster and Emergency Medicine

11. **Termination:** Either Party may terminate this Charter with Ninety (90) days written notice indicating an express intent to terminate. In the event of breach by a Party, the other may terminate immediately by written notice. Upon termination by either Party for any reason, the Chapter shall immediately cease utilising the name "World Association for Disaster and Emergency Medicine", the acronym "WADEM", and the logo of WADEM (all of which are owned completely and exclusively by WADEM) and the Chapter may no longer claim any affiliation with WADEM.